

# NFCNS PARENT VOLUNTEER ORGANIZATION



Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Class(es): \_\_\_\_\_

Email: \_\_\_\_\_

## EXECUTIVE BOARD\*

Position	Term	Rotates off	Slating	Interested
President	2 years	2013/2014	<b>Sarah Generes</b>	
Executive Vice President (rising President)	1 year	2013/2014	OPEN	_____
Secretary	2 years	2014/2015	OPEN	_____
Treasurer	2 years	2013/2014	<b>Staci Emerson</b>	
VP Personnel	2 years	2014/2015	OPEN	_____
VP Fundraising	2 years	2014/2015	<b>Debbie Goldstine</b>	
VP Communications	2 years	2014/2015	<b>Jackie Pick</b>	
Assistant Treasurer (non-voting)	1 year	2013/2014	OPEN	_____

*\* Executive Board Members are eligible for priority enrichment enrollment in addition to the benefits of PVB Membership*

**PARENT VOLUNTEER BOARD  
Committee**

**Description**

**Interested**

HOSPITALITY

The Hospitality Committee organizes Teacher Appreciation Week, Welcome Coffees, the Fall and End of Year picnics, Room Parent activities, Staff Holiday Luncheon, Friendraisers, Annual Farmer's Market booth and other events that may come up during the course of the year.

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FUNDRAISING

The Fundraising Committee organizes all fundraising activities for the school including (but not limited to!) grant-writing, the e-scrip program, shop/dine events, Fall Cocktail Party, Annual Benefit, and Cookie Walk

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EQUIPMENT/FACILITIES

The Equipment/Facilities Committee oversees playground maintenance, bi-annual toy cleaning, snack & supply shopping, and "honey-do" list items in the school

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COMMUNICATIONS

updating/distributing the directory, sending our press releases, hanging flyers, managing the school web site, assisting the Director with copying flyers, representing NFCNS at preschool fairs, and other activities to help promote the school

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Committee	Description	Interested
BYLAWS COMMITTEE	revisions/amendments for vote	<hr/>
ALLIANCE FOR EARLY CHILDHOOD REP	Represent NFCNS at the Alliance for Early Childhood meetings & organize NFCNS TV Tune-out week activities	<hr/>
OPERATIONS	various office tasks including copying, sorting flyers for blue	<hr/>

**\*\*Members can be on multiple committees**

Board Members Sign a contract agreeing to the following requirements:

\*Attend a minimum of SIX Board Meetings per school year (please see list of meeting dates/times)

\*Sign the NFCNS Conflict of Interest Policy

\*Work on site at either Fall or Winter Toy Cleaning

\*Volunteer a MINIMUM of two event shifts per school year (ex: enrollment, cookie walk, fundraiser)

**\* PVB members who have met all the requirements for membership will be eligible for**